

Date

Dr. Dorothy I. Mitstifer
Undergraduate Research Community for the Human Sciences
4990 Northwind Drive, Suite 140
East Lansing, MI 48823-5031

Dear Dr. Mitstifer:

The College (Department) of _____ wishes to become a participating institutional member of the Undergraduate Research Community (URC) of the Human Sciences. This opportunity fits well with our mission:

.....

Faculty currently encourage undergraduate research through.....

Although we have a commitment, the URC would provide further motivation and encouragement for our students and faculty, and involvement with the URC would raise the research activities to a higher level. We envision

The faculty, along with the university provost, are supportive of this application. The College (Department) will seek funding sources for travel support and faculty development in order to participate in the national conferences and training programs. The URC Coordinator is

I look forward to your response to our application. Please let me know if you need further information.

Sincerely,

Dean (Department Chair)