



Guidelines for Establishing a Chapter of Kappa Omicron Nu

Kappa Omicron Nu is a national honor society dedicated to recognizing and encouraging excellence in scholarship, research, and leadership in the Human Sciences.

As an academic framework, the Human Sciences provide multidisciplinary education, research, and service focused on individuals, families, communities, and their health and environments for the purpose of improving and enhancing the human condition. The Human Sciences signify a commitment to improving social justice and developing more desirable relations in communities, organizations, and the wider society for the benefit of all. To accomplish the mission of empowered leaders, the Society shall

- Promote scholarship and encourage intellectual development,
- Promote research and foster the spirit of inquiry,
- Confer distinction for high achievement,
- Promote leadership development,
- Stimulate student and faculty dialogue,
- Enrich the intellectual environment of higher education institutions,
- Encourage high standards of practice and ethical behavior, and
- Promote attitudes of professional responsibility for the public good.

Kappa Omicron Nu chapters may be installed in colleges or universities which grant baccalaureate or advanced degrees that support his mission. Undergraduate and graduate students and professionals who support the mission may be elected to membership.

Eligibility Criteria for Members

1. Representing the Human Sciences and a philosophy of improving the quality of living, membership in Kappa Omicron Nu Honor Society is available to majors in academic programs including (but not limited to) athletic training, consumer studies, criminal justice, design, education, exercise science, financial planning, food science and human nutrition, gerontology, health sciences, human environment and housing, individual and family development, institution/hotel/restaurant management, kinesiology, leadership, merchandising management, policy analysis and management, resource management, social work, textiles/apparel and clothing, wellness.
2. Collegiate – students enrolled in undergraduate or graduate programs at the time of initiation.
 - a. Undergraduate students shall
 - (1) Have declared a major in one of the specializations.
 - (2) Have completed 45 semester hours or equivalent.
 - (3) Rank in the top 25 percent of their class in the unit.

- b. Graduate students shall
 - (1) Be enrolled in a graduate program in one of the specializations.
 - (2) Have completed 12 semester hours of graduate work or equivalent
 - (3) Have a minimum GPA of 3.5 on a 4.0 scale.
- 3. Professional
 - Professionals shall
 - (1) Have earned one or more specialization degrees with a GPA in the top 25% of the class as undergraduates or 3.5 as graduate students and have not been previously initiated into the honor society (or its predecessors, Kappa Omicron Phi and Omicron Nu).
 - (2) Have earned one or more degrees outside of specializations and are working in the field, have made a distinctive contribution to the field, and have earned a GPA in the top 25% of the class as undergraduates or 3.5 as graduate students.

Eligibility Criteria for Chapters

- 1. The institution is accredited by its regional accrediting agency.
- 2. The institution offers one or more programs (see previous page) leading to a baccalaureate and/or advanced degree.
- 3. The unit has sufficient qualified students and faculty to maintain an active chapter.
- 4. The scholarship of students at all levels compares favorably with that of other students in the institution.
- 5. Institutional administrators and faculty support the mission of Kappa Omicron Nu, including the means for sustaining service to all chapter members so that they benefit from all the rights, privileges, and opportunities afforded through membership.

Procedures

- 1. Complete the application for establishing a chapter of Kappa Omicron Nu.
- 2. Draft chapter bylaws - see model at http://www.kon.org/chapter_files/chap_bylaws.html.
- 3. Accompany the application materials with (a) a letter of petition stating the rationale for establishing a chapter and documenting local support, (b) a formal statement of acceptance by the chapter faculty adviser, and (c) a statement of the means for effective interaction and service for all members of the chapter.
- 4. Submit the application form, chapter bylaws, college catalog pages, and supporting documents to

Kappa Omicron Nu
4990 Northwind Drive, Suite 140, East Lansing, MI 48823-5031
(T) 517.351.8335 - (F) 517.351.8336 - dmitstifer@kon.org

- 5. The chapter petition is approved by official action of the Board of Directors and chapters.
- 6. If the application is approved, the prospective chapter shall be installed by the Kappa Omicron Nu Board Chair or a designated board member or chapter. The prospective chapter shall pay all local expenses for installation and for lodging

and food expenses of the installing officer(s). National Kappa Omicron Nu pays travel costs.

7. The chapter elects candidates for membership and issues invitations.

Note - Kappa Omicron Nu may revoke or suspend chapter privileges for non-compliance with society bylaws and practices, policies inconsistent with good business, and/or lack of service to the chapter's membership consistent with society expectations.

Application for Establishing an Affiliation with Kappa Omicron Nu

Name of Academic Unit:

Name of Institution:

Date:

We, the undersigned representatives of the above academic unit, present these application materials to the Board of Directors and chapters of Kappa Omicron Nu for consideration in granting a Kappa Omicron Nu affiliation: ____ chapter, ____ individual membership.

1. Name and Position:

Address:

Telephone/E-mail:

2. Name and Position:

Address:

Telephone/E-mail:

Request approved by:

Administrative Officer of Academic Unit:

Academic Dean:

President of Institution:

Note: Membership in Kappa Omicron Nu Honor Society is available to majors in academic programs including (but not limited to) athletic training, consumer studies, criminal justice, design, education, exercise science, financial planning, food science and human nutrition, gerontology, health sciences, human environment and housing, individual and family development, institution/hotel/restaurant management, kinesiology, leadership, merchandising management, policy analysis and management, resource management, social work, textiles/apparel and clothing, wellness.

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Information about the Institution

1. Name of institution:
2. Address:
3. Date founded
4. Type of institution (State, Land Grant, Private, Proprietary, Other):
5. Institution is accredited by the following Regional accrediting agencies (indicate year of accreditation):
6. Present institutional enrollment: _____ Undergraduate _____ Graduate

Information about the Academic Unit

1. Enrollment and degrees
 - Number of students currently matriculated for degrees in any part of the academic unit wherever administered:

_____ Sophomores, _____ Juniors, _____ Seniors,
_____ Master's degree candidates, _____ Doctoral degree candidates

- Number of students receiving degrees in the academic unit for past two years:

<u>Year</u>	<u>Baccalaureate</u>	<u>Master's</u>	<u>Doctoral</u>
_____	_____	_____	_____
_____	_____	_____	_____

2. Academic programs within the unit:

3. Academic achievement of students:

- a. The cut-off grade point averages earned by students in the top 25 percent in this academic unit in a recent term are listed below:
 - i. Term for which data are given –
 - ii. All undergraduate students at the institution –
 - iii. Academic Unit undergraduate students –
- b. Attach the catalog pages describing the unit academic programs and institution's grading system.
- c. Does the institution have an honors program in which students (in this academic unit) can participate? _____ Yes, _____ No
Give the number of students (in the academic unit) that participated in the last year: _____

Information about the Faculty

1. Number of faculty in the academic unit:
Full-time –
Part-time –
Full-time equivalents –
2. List all faculty members who currently are members of Kappa Omicron Nu:

3. Faculty members who are not currently members of Kappa Omicron Nu but would be eligible for membership if this application is approved:

<u>Name</u>	<u>Highest Degree</u>	<u>Current Position</u>
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Information about Student Candidates

<u>Name</u>	<u>Semester Hours</u>	<u>GPA</u>
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